

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, July 29, 1997

CONTRACTOR CAPABILITY & PROPOSAL ANALYSIS TEAM (AQOD).

- o DCMC will host the third semiannual Joint Services Contract Administration Services Executives Meeting on July 30, here at the HQC, Fort Belvoir. The meeting will last all day, and feature a variety of presentations by the Services, the Defense Contract Audit Agency, and DCMC. Some of the subjects that will be covered include the Single Process Initiative, Past Performance, and various contractor payment-related issues.

PROPERTY MGMT, CONTRACT CLOSEOUT & TERMINATIONS TEAM (AQOE).

- o TAMS environmental test runs from August 4-22, 1997.
- o Paul Farley will be giving a presentation on Privatization and Property at the Joint CAS meeeting tomorrow.
- o Major Terry McElroy, USA, reports to AQOE this Thursday. He has just come from the Command General Staff College.

PRODUCT DESIGN, DEVELOPMENT & CONTROL TEAM (AQOF).

- o Senior Functional Advisors. As of 24 July, the SFA policy letter was posted on the DCMC Home Page. The announcements are out for the CAO level SFAs. The DCMDW announcement closes 21 August and the DCMDE closes 29 July. The HQ SFA selection process is ongoing. Agency Job Guides have been sent to Districts East and West for the District level SFA positions.
- o Software evaluations. On 26 July, Mr. Longuemare, Acting Under Secretary of Defense (A&T), signed a guidance memo on "Capability Evaluations for Software." The memo mentioned the Tri-Service Consortium at the Air Force Electronic Systems Center framework to reduce multiple reviews and sharing software evaluation data between program offices. The memo tasked the Systems Engineering Steering Group (SESG) to further develop the framework and capitalize on DCMC's role in the acquisition process. A team co-chaired by Ms. Zettervall from DTSE&E/SE and Col Harper will provide recommendations to the SESG in 90 days.
- o Col Harper participated with members of OSD and the Services on a program review of activities at the Software Engineering Institute (SEI) last week. This review is a result of SEI sponsorship change from the Defense Advanced Research Project Agency (DARPA) to OUSD (A&T).

APPROVED:

ROBERT W. SCHMITT
Deputy Executive Director
Contract Management